



August 23, 2019

Mr. Michael Best  
MuchRock DEPT MR 32961  
Somerville, MA 02144-2516

Re: Freedom of Information Act Request DOC-OS-2017-000561

Dear Mr. Best:

You submitted a Freedom of Information Act Request to the Department of Commerce for on "...request records from the following electronic search: A copy of all emails from the domain EOP.gov to senior managers encompassed within the required agency system for retaining emails of senior officials. Frequently this records management policy/system is described by the name Capstone. <https://www.archives.gov/records-mgmt/grs/grs06-1-faqs.html> If the agency has not yet established NARA-compliant email retention procedures, then I instead request an electronic search of the mailboxes of agency senior managers for all emails that include the EOP.gov phrase in the FROM address. I limit this request to the time period January 20, 2017 to the present."

My apologies for the delays associated with this request. Because of the elapsed time, I ask that you please verify: your continued interest in the subject matter; the information that you requested is unchanged; and the contact information is unchanged.

If we do not receive a response from you thirty days from the date of this letter, it will be deemed that you are no longer interested, and we will close your request.

Sincerely,

*Harriette Boyd*

Harriette Boyd  
Freedom of Information Act Specialist  
Department of Commerce, OS/OPOG  
[hboyd1@doc.gov](mailto:hboyd1@doc.gov)